

**Act 264 Coordinated Service Plan for Children and Adolescents with
Severe Emotional Disturbances
Residential Placements
Date: July 15, 2005**

Schools are not the only agency that can initiate these processes. If the school feels either of these processes is necessary you must first get approval from the LNSU Director of Student Support Services. The purpose of this requirement is to begin direct technical assistance to your school based team, which will ensure that you follow the procedures correctly and gain assistance from the correct individuals at the Vermont Department of Education. This will reduce the amount of time and effort you must devote to the process. If another agency working with a child and family plans to imitate either of these procedures, contact the LNSU Director of Students Support Services immediately. Schools, while they may not initiate the process, are required to be collaborative partners in the process and may be required to attend meetings and/or assume costs related to the plan that is put in place for the student. The Vermont Department of Education and the Vermont Agency of Human Services *requires* that we use [documents and procedures on the DOE website](#) for these processes.



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